

St Peter and Sat Paul's Church – Shepton Mallet
Minutes of PCC Monday 3rd July 2017 **1st draft**
Venue: St Peter Street Rooms

PCC Present

Nick Bennett (NB)	Dave Crisfield (DC)	Sue Crisfield (SC)
Wendi Davis (WD)	Matthew Dawkins (MD)	Vivien Goode (VG)
Jonathan Hunter Dunn (JHD)	Sylvia Ingham (SI)	Vaughan Ives (VI)
Stephen Jarrett (SJ)	Maggie Massey (MM)	Andy Mortimore (AM)
Pat Penn (PP)		

In attendance Present

Helen Bennett (HB)	Robert Goodhand (RG)	Richard Brook (RB)
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1 Welcome

Reading 1 Thessalonians 2:7b-13 and prayer. Theme – “Without the Bible we'd just be another sect!”

2 Apologies

None

3 Minutes Previous Meeting

Two amendments put forward and, with those, minutes accepted and signed.

Action : RG to reissue amended minutes.

4 Matters Arising

4a PCC Secretary

The responsibilities were detailed that appeared in practice not too onerous. RG volunteered.

Action : JHD to invite RG for discussion.

4b Trickle Fan in Basement

VI sourcing fan and will install.

4c Accident book completed

Some individuals use mobility aids in church. Those on duty are to make sure such aids are kept out of the aisles to prevent them becoming trip hazards.

4d Photocopier

2 quotes for colour photocopier received, waiting on a third from Parish Buying.

4e Battle of Britain Service

Contact re-established and agreed for Sunday 17th September 3:00 pm in the Church.

5 Vision Our vision is "To know Jesus and to make Him known".

Three priorities emerged out of the excellent Vision consultation:

Deeper into the Gospel of Jesus Christ

Closer in fellowship with each other

Further in mission to the community

From these, we identified six goals

Strengthen our Bible Teaching 2 Timothy 4:1-2

Stimulate our prayer life Ephesians 6:18

Deepen our fellowship Hebrews 10:24

Enrich our worship Colossians 3:16

Proclaim Jesus Matthew 28:18

Steward our resources Matthew 6:33

Over the remainder of the year's PCC meetings, we will discuss these how effective we are being at pursuing these goals and the impact this is having on the church.

Strengthen our Bible Teaching

The foundation of 'the Apostles, Prophets with Jesus Christ the cornerstone' has been laid and must continue to be 'set firm.' Generally it is felt that progress is being made: the sermon series, linking with the Bible Fellowships and King's Kids ministries is working well. The key question is whether we are personally growing in our spiritual life and how we measure that. Some are feeling 'uncomfortable' "in a good" way, meaning they are being appropriately challenged. However, just as Jesus came in grace and truth, it is vital that grace is preached alongside the challenge of Scripture.

Stimulate Our Prayer Life

We have already made some progress with this goal: e.g. our prayer diary.

However, no prayer coordinator has been forthcoming so JHD will take the lead for the immediate future. The first corporate 'prayer and tea' will be on Sunday 9th July at 3:00 pm in the Church. Prayer triplets will be promoted this term. The idea of a prayer chain and the PrayMate App were mentioned. Appropriate times for prayer were discussed with different preferences voiced. JHD's vision was that prayer should be very natural for everyone.

Action: JHD to continue to 'Stimulate our Prayer Life' in collaboration with others.

Ministry Structure

JHD shared the story about the near collapse of a ministry because of lack of clear ministry structure. A new ministry structure for St Peter & St Paul was presented (attached). Based on our vision goals, the 6 areas of ministry naturally have cross-over. We need to add names to key ministry areas. **Action:** All PCC members to reflect where they might fit in. The structure is still in development and is not final.

The story of the splitting willow tree was related: a healthy church needs a strong ministry structure in place to support abundant growth.

There then followed a technical discussion on governance. In particular, the responsibilities and liabilities of PCC members operating as charity trustees.

Action: Wardens and JHD to investigate and report back.

6a Quinquennial report.

Not yet arrived.

6b Organ

£2000 was allocated at nil cost to the Church of which £1700 has been spent including provision of a new pipe. The organ is now back to the condition it was about two years ago. Further technical details were given. But the overall summary was that all was in hand. A full report was issued, to be digested and discussed at the next PCC meeting.

Action: AM to send report to Diocesan organ adviser and VG to send a copy to David Goode.

6c AV

There is a need to update and integrate with the "Baker" system with the 11:00 am system. Investigation of options continues. A necessary budget between £5000 and £10 000 was suggested.

6d Reordering

We have decided to focus on bringing the church up-to-date with toilets, server, new heating and lighting etc. and not to embark on a much larger build program to replace the Peter Street Rooms at this point. This strategy was questioned in light of funding criteria.

There is a tentative plan of how to proceed: initial drawings to illustrate options, consultation with church, DAC and local community to follow. It was suggested we detail how the reordered church would benefit the community. It was also suggested that we check funding criteria to make sure the current strategy is not going to preclude access to larger charitable donors.

7 Finance

a Treasurer's Report

We have £61200 in the bank. Gift aid issues resolved. In summary of a long discussion we have a trial balance in that the sum banked matches income less expenditure. What is under more detailed examination is the apportioning of income and expenditure and to make the systems more robust for the cash counters in particular relation to the children's work.

b Charities Update

Rationalising of a complex set of charities and accounts continues.

The following accounts have been closed

Fudge Hyatt and Wick	£223.54
Pratts Kilver Street School	£84.86
Pratts Charity for Bowlish School	£40.88
Charles King	£403.72

and the monies listed transferred to the PCC main account and to be redistributed in due course.

Money from Charles King is destined for Citizen's Advice and "Open Book" £403.72

Shepton Mallet Relief in Need now have JHD, NB and VI as signatories. The Charity remains active as it owns a field.

Cannards Grave Mission Fund Natwest Account remains but the signatories to be amended to JHD, NB and VI.

Concerning the transfer of Pratt's Gift for the Parish Church rooms we are awaiting replies from letters to three solicitors to give us a fee price for transferring the ownership of PSR from Pratt's Gifts to Shepton Mallet PCC charity and closing the former.

Two replies have come back and we are chasing the third. Work continues but much progress has been made. Thanks were expressed to Linda, Richard and others.

c F&GP

Rep[ort given by AM. Bank services and IT systems are all under review.

8 Safeguarding

a The only recent issue to report was the locking of the door during the travellers incident which was deemed prudent.

b The vulnerable adult contact was confirmed as Maureen Brown.

c Training. WD reported one Child Protection session completed and the next due on 10th July 2017.

9 Health and Safety Issues

No issues to report.

10 Correspondence

None to report

AOB Items

None submitted

There was a final discussion that the body map on Child Protection reporting had been amended. This reporting form to be circulated and discussed at the next PCC meeting for approval.

Dates of Future Meetings (amendments in bold)

PCC	Mon 4 th Sep	Mon 6 th Nov
F&GP	Thu 14 th Sep	

Footnotes of Minutes Secretary

The presumption is that where there is a non-routine Action it is first proposed and seconded and unless stated to the contrary passed unanimously

Email robert.goodhand@gmail.com if you would like to receive a pdf of all appendices to these minutes.